

OGEMAW COUNTY CONSTRUCTION BOARD OF APPEALS  
806 W. HOUGHTON AVENUE ROOM 107  
WEST BRANCH, MI 48661  
(989) 345-3370 OR (989) 345-3375

**\$250.00 FEE**

Applicant:

Please find enclosed an application to go before the Construction Board of Appeals. Complete all of the information requested on the application. Incomplete applications will not be accepted. Please sign the application and submit with the additional information requested on the following page.

Draw a detailed map from highways M-33 and/or M-55 to the site in question. All members of the Construction Board of Appeals visit your site, so it is very important that your directions are precise. Action may be postponed on you variance if the members are unable to locate your property.

Also note that it is very important that you attend this meeting. The Construction Board may have questions that need to be clarified before a ruling can be made on your request. If you can supply pictures or any documentation that will assist you in obtaining this variance, please include them with your application. This documentation will be returned to you once the Board has given their decision.

The Construction Board of Appeals meets on the first Monday of each month. It is very important that we receive your completed application two Mondays before the meeting to enable your application to be properly processed.

If you have any questions or concerns, please feel free to contact our office.

Sincerely,

Ogemaw County  
Construction Board of Appeals