

Driver Authorization

Approved: December 8, 2022
Resolution No. 22-151

Ogemaw County requires that every employee or volunteer with driving duties has a motor vehicle record (MVR) that meets the grading requirements below. This MVR policy applies both to drivers of County-owned vehicles, as well as employees or volunteers who use personal vehicles in the course of County business.

- A. MVRs will be examined prior to the start of employment or driving volunteer service, and annually thereafter. Any employment offer for a position with driving duties shall be contingent upon an MVR meeting these required standards.
 - 1. All drivers must have valid Michigan driver's license.
 - 2. All drivers must have an acceptable MVR based on criteria shown in Table 216.1, using up to five most recent years' experience. Any serious violation during the time period of the MVR is considered unacceptable. These violations include, but are not limited to:
 - a. Excessive speeding (15 miles per hour or more over the speed limit).
 - b. Operating a vehicle under the influence of alcohol or narcotics, or refusal of chemical test.
 - c. Driving with a suspended, revoked or invalid license.
 - d. Reckless driving or negligent driving.
 - e. Speed racing or drag racing.
 - f. Hit and run, leaving the scene of an accident.
 - g. Refusing to stop or fleeing from a law enforcement officer.
 - h. Vehicular homicide, manslaughter or assault with an automobile.
 - 4. Drivers who fall into the "borderline" category may be deemed acceptable subject to management discretion based on specific circumstances involved with the violation or accidents. In these cases, a provisional driver authorization may be granted with appropriate documentation of the facts supporting the decision.
 - 5. Driving records must remain "acceptable" no more than three minor driving violations and/or accidents combined within the last five years as shown in Table 216.1, below.

Number of Preventable Accidents*	Number of Moving Violations (other than serious)			
	0	1	2	3
0	Acceptable	Acceptable	Acceptable	Borderline
1	Acceptable	Acceptable	Borderline	Unacceptable
2	Acceptable	Borderline	Unacceptable	Unacceptable
3	Borderline	Unacceptable	Unacceptable	Unacceptable

Table 216.1: Scale of acceptable motor vehicle records.

** For purposes of this policy, a **preventable accident** shall mean an avoidable collision in which the driver failed to do everything that he/she reasonably could have done to avoid it.*

B. Ongoing Driver Authorization

1. Once a driver has been authorized to drive, it is the driver's responsibility to notify his/her supervisor of any violations (except parking violations) or accidents immediately if it may affect their eligibility under the criteria presented in Table 216.1. Minor violations or accidents that do not affect driver eligibility must be reported within 72 hours. This includes personal vehicles as well as company vehicles.
2. Each employee/volunteer driver shall annually complete and submit an [Authorized Driver Certification of Violations and Accidents form](#). Department heads shall monitor driver status and not allow uncertified employees/volunteers to operate a motor vehicle in the commission of their duties.