

OGEMAW COUNTY CLERK  
GARY R. KLACKING

CHERYL MOLLARD  
ADMIN. ASSISTANT

COUNTY OF OGEMAW  
34th JUDICIAL CIRCUIT

May 19, 2000

TO: ALL COUNTY DEPARTMENT HEADS & EMPLOYEES  
FROM: <sup>GAK</sup>GARY KLACKING & <sup>CM</sup>CHERYL MOLLARD  
RE: ACCOUNTS PAYABLE CHECKS

From time to time, department heads and employees receive accounts payable checks, i.e., per diems. There have been a significant number of these checks that have been lost by employees. The bank is levying a service fee for stop payment on these checks.

Effective Friday, June 26, 2000, a lost check charge for accounts payable checks will be levied in the amount of \$15.00.

If you have any questions please contact us. Thank you for your consideration and cooperation in this matter.

[ref. lostck.mem]