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OGEMAW COUNTY BOARD OF COMMISSIONERS

COUNTY BUILDING-COMMISSIONERS ROOM

806 W. HOUGHTON

WEST BRANCH, MICHIGAN 48661

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March 9, 2000

TO: OGEMAW COUNTY DEPARTMENT HEADS

FROM: PERSONNEL & POLICY COMMITTEE

*Joe Bell*

RE: PARKING AND PARKING LOT USAGE

In the past, County employees have been instructed to use designated County parking lots. This directive was intended to allow public use of parking spaces in and around the County Building.

We are once again requesting all department heads and employees to use designated County Parking lots. Employees may use the parking lots on the North side of Houghton Avenue near the Veterans Memorial, the parking lot on the corner of South Eighth and West Wright Streets, and the parking lot on the corner of South Eighth and Ripley Streets. We are asking you to leave the parking areas on South Eighth Street and behind the County Building (on the wall on the South side of the County Building) for the public's use.

Enforcement of the "two hour" parking on South Eighth Street and behind the County Building will begin in the near future. Department heads and employees not abiding by this directive will be subject to sanctions. Please share this information with your employees. Thank you for your cooperation and consideration in this matter.