Ogemaw County
Land Bank Authority
Meeting Minutes
03/20/2024

Caren Piglowski called the meeting to order at 11:05 a.m. Present: Caren Piglowski, Liz Steinhurst, Scott Bell, Jenny Hurley, Denise Simmons and Sue Delahanty. All recited The Pledge of Allegiance to the American Flag.

Committee meeting minutes of 02/21/2024 were reviewed. **Motion by Liz Steinhurst, support by Scott Bell to approve the minutes. Vote: Ayes – all, motion approved.**

Caren Piglowski presented the current financial activity report. **Motion by Scott Bell, support by Denise Simmons to accept the financial report as presented. Vote: Ayes – all, motion approved.**

Caren Piglowski presented two insurance invoices totaling $222.43 for the addition of properties located at 300 Harrison St, Prescott in the amount of $110.70 and 215 Washington St., Prescott in the amount of $111.73 to be added to the insurance policy. **Motion by Denise Simmons, support by Sue Delahanty to approve the payment of $222.43 for the additions to the insurance policy. Vote: Ayes – all, motion approved.**

Caren Piglowski is working with the local assessors to ensure the Notice of Assessment reports reflect the Land Bank properties are exempt.

Caren Piglowski presented photos of the completed demolition project located at 1450 E. State Rd., West Branch. Before and after photos were sent to the newspaper and an article is in the newspaper this week. Caren Piglowski presented an invoice from Bierlein Companies, Inc. in the amount of $48,300.00 for the completed demolition work. **Motion by Scott Bell, support by Sue Delahanty to pay the invoice in the amount of $48,300.00 to Bierlein Companies Inc. Vote: Ayes – all, motion approved.**

Caren Piglowski will prepare the grant reimbursement packet for completed project at 1450 E. State Rd., West Branch and submit to the State Land Bank. Discussion ensued regarding the 8% grant administration reimbursement and the contract held with LeeAnn Fischer. The board instructed Caren to contact the State Land Bank and the attorney regarding the reimbursement process for the 8% grant administrative fee.

The board members discussed the future sale of property at 1450 E. State Rd. Jim Thompson owns the adjacent property and is interested in purchasing the Land Bank parcel. The board requested Caren to check with Randy Booth, Equalization Director for a new value of the property.

Caren Piglowski presented the one bid received for the asbestos survey RFP #11-24 at 215 Washington Street, Prescott from Sagasser & Associates, Inc. Caren also presented information regarding cadmium testing. **Motion by Scott Bell, support by Denise Simmons to approve the asbestos survey bid from Sagasser & Associates, Inc. in the amount of $2,571 and to approve up to $3000 each for cadmium testing by Sagasser & Associates, Inc. for Land Bank properties located 215 Washington Street, Prescott, 300 Harrison St., Prescott and 142 W. Rose City Rd., Rose City. Vote: Ayes – all, motion approved.**

The Round #3 financial report for the 3rd quarter that was scheduled for 04/15/2024 will not be required.

Caren Piglowski and LeeAnn Fischer will be completing the required Round #3 Blight Elimination Program Demolition Training.

Motion to adjourn by Liz Steinhurst, support by Scott Bell. Vote: Ayes – all, motion approved.

Next meeting scheduled for April 17, 2024 at 11:00 a.m.

Meeting adjourned 11:58 a.m.
Minutes prepared by Caren Piglowski