

Chairman Hennard called a Committee of the Whole meeting of the Ogemaw County Board of Commissioners to order at 8:30 a.m. on this date in Conference Room A of the Commissioner's Chambers, Ogemaw County Building, West Branch, Michigan.

Present: Scott, Reetz, Hennard and Simmons. Absent – Quackenbush with notice.

Administrative Assistant Caren Piglowski hi-lited county advertising. She stated last year's cost for the commissioner's advertising was \$5,202 and we have spent \$1,665 of the \$3,725 budgeted for this year. Dwight McIntyre, County Treasurer, distributed the monthly revenue report. The delinquent tax revolving account has \$5.874 million in it. After the settlement with the local units of government, we will have approximately \$3 million on hand.

Kelly Jones, Showroom Auto Detailing, discussed the purchase of two county-owned lots with the board. She stated her business has significantly expanded and needs additional area for her business. Commissioners asked questions and commented on the request. It was decided to review this again at a future date.

MSU Extension District Coordinator, Mischelle Warner, provided a millage proposal update. She distributed copies of the suggested proposal. The amount of the proposal is .1465 mills. A motion will be prepared to place the proposal on the August 2018 Primary ballot.

The board reviewed a millage proposal grid prepared by Mr. Klacking. The grid detailed August Primary and November General election dates for the current year and on into the future. The board reviewed and discussed the grid.

Ms. Piglowski explained a proposed court juror compensation increase as provided under Public Act 51, MCL 600.1344. A motion will be prepared adopting this compensation increase as presented.

The matter of Bryan Stein's hours of work was reviewed. Mr. Stein is doing the clerical work along with building inspections for the County Building and Zoning Department. He is currently at 80 hours per pay period. There was discussion concerning the hiring of a department clerical support person and a County Zoning Administrator. It was decided to keep his hours at 40 per week until such time as a clerical position can be hired and trained in the Building/ZBA/Planning department areas. A motion will be prepared for the upcoming commissioner board meeting.

Cindy Scott, CPA, Stephenson & Company, PC, reviewed the 2016-2017 County General Fund audit. An unmodified opinion was provided to the county. She reviewed the Government-wide financial statements. The ending net position for primary government was \$4,311,805. The component units are \$33,456,261. She stated county expenses and revenues equaled each other in 2017. There was transfers in of \$487,398. She provided a three year comparison of County General Fund expenses and revenues. There was not a need to perform a "single audit" this year as the reporting threshold was not reached. GASB requirements were explained. The *Management Letter* was explained. Progress has been made in various areas from the previous year's audit. Overall, she stated it was a "clean" audit. A motion will be prepared to accept/approve the County General Fund audit.

Howie Hanft, County Sheriff, discussed the hiring of a school resource officer. The West Branch-Rose City Area school board will more than likely approve this position at its March 19, 2018 meeting. The school district will provide funding for 9 months. It will cost the county approximately \$17,000 per year. Sheriff Hanft proposed utilizing marine/ORV grant funding to offset the county cost. .

The board discussed the hiring of a Building Department clerical position, Zoning Administrator and County Planning secretary. A motion will be prepared for adoption at the upcoming County Commissioner meeting. The motion will authorize advertising for the position.

Jeff Nichols, County Veterans Affairs Director, discussed the placement of a renewal ballot proposal on the August 2018 Primary ballot. He stated his clerical position will be vacated this year due to a retirement. He explained the hiring process for the position. A motion will be prepared for consideration at the upcoming County Commissioner meeting to approve the renewal ballot proposal and the hiring of a part-time clerical position to fill the Veteran's Office vacancy.

Dwight McIntyre informed the board he will be purchasing new BS & A software for a conversion combined with the County Equalization Department. The total cost of the software will be \$96,755. The cost will be shared with local units of government. \$27,000 will be paid from the tax reversion fund in the 2018-19 fiscal year. \$24,264 will be budgeted in the Equalization Department for the 2018-2019 fiscal year.

The board discussed the placement of an E-911 millage proposal on the November 2018 General Election ballot. Consideration is given for the formation of a separate E911 Authority. Ogemaw Public Transit millage renewal proposal will be discussed at the April 2018 COW meeting.

Ray Blamer, Ogemaw Public Transit Director, discussed various items with the board. They will purchase emergency lighting for the department plow truck, MDOT public notice, promotion of the Transit renewal millage proposal, grant budget adjustments, and selling of the out-of-service department plow truck.

He stated a request for 50% of construction costs by LTK Builders for work being performed on the Transit operations building will presented with the next claims. A motion will be prepared for grant budget adjustments for the upcoming County Commissioner board meeting.

There being no further business to address, Chairman Hennard adjourned the meeting at 12:15 p.m.

Minutes by Gary R. Klacking, Ogemaw County Clerk.

Attest: Gary R. Klacking, Ogemaw County Clerk.