

Chairman Hennard called a Committee of the Whole meeting of the Ogemaw County Board of Commissioners to order at 9:00 a.m. on this date in Conference Room A, Commissioner's Chambers, Ogemaw County Building, West Branch, Michigan.

Commissioners Present - Scott, Reetz, Quackenbush, Simmons, and Hennard.

Ogemaw County Probate Judge Shana Lambourn explained staff changes within the Probate Court and 34th Circuit Court, Friend of the Court offices. She stated the changes would be cost-neutral or there might even be a net savings resulting from the changes.

Jeff Nichols, Ogemaw County Veterans Affairs Director, discussed a pay increase for Mark DeBoer. He stated Mr. DeBoer has not received any pay increase for years. Mr. Nichols is requesting a \$1.00 per hour increase for Mr. DeBoer. A motion will be prepared for the upcoming regular commissioner meeting approving the request. The request will be made retroactive to October 1, 2017. Funds for the increase are within the department budget.

County Clerk Klacking explained a staff changes within his office. He is requesting an hourly rate increase for Diana Sutherland who has assumed office manager responsibility. Administrative Assistant Caren Piglowski explained two department employees will be leaving this year and will need to have accrued time, i.e. vacation, sick time, etc. paid to them. A motion will be prepared approving Diana Sutherland receive an additional \$1.50 per hour as office manager for the Ogemaw County Clerk's Department.

Denise Simmons, Ogemaw County Register of Deeds, discussed digitizing department files with the board. She presented two bids for this project. It was decided to approve U.S Imaging quote of \$82,479.80 for the project. A motion approving this quote will be prepared for adoption. Project funds will come from the department automation fund.

Mr. Klacking presented bids for phase one of the carpet replacement project. Morse Clark bid of \$19,992.52 was the low bid. * Dean's Upholstery bid was \$23,350. Five companies were contacted and invited to bid on the carpeting.* A motion approving Morse Clark Furniture bid will be prepared for adoption. Funds to come from contingency for the project.

Funding for the County E-911 Department was discussed by the board. Various aspects of the matter were reviewed, i.e. partnering with Roscommon County for dispatch services, the E-911 Advisory Board recommendation of a billed surcharge for local units of government, funding is the issue not management of the department, etc. Cost options were discussed by board members. A future millage proposal is likely regarding this matter.

The matter of the I.T. Intergovernmental Agreement was reviewed. Mr. Klacking stated the agreement has been edited to be current. He explained why the agreement was formed with the Ogemaw County Road Commission. The board considered curtailing the agreement with the County Road Commission. Commissioner Reetz will discuss with one of the County Road Commissioners to get their views on this subject.

Notes from the "suggestion box" were reviewed. Mr. Klacking stated the "suggestion box" is available for county employees to access.

There being no further business to address, Chairman Hennard adjourned the meeting at 11:08 a.m.

Minutes by Gary R. Klacking, Ogemaw County Clerk.

Attest: Gary R. Klacking, Ogemaw County Clerk.