

The Ogemaw County Board of Commissioners met on this date at 8:30 a.m. in Conference Room A, Commissioners Chambers, Ogemaw County Building, West Branch, Michigan. All stood for *The Pledge of Allegiance*.

Present: Scott, Reetz, Vaughn, Neubecker, and David.

Randy Booth, County Equalization Director was the first appointment. The board was informed by his department staff that he is ill today. Information was distributed to board members for review in his absence.

The matter of a county "Towing Policy" was discussed. Trista Spencer and Jake Francisco were present. The current "tow" policy was referenced. Chairman Reetz read parts of the policy. County Administrator Tim Dolehanty stated it is an Ogemaw County Sheriff Department policy. It would be best to direct questions to the Sheriff. If legal action would ensue the Sheriff Department is covered under the county umbrella policy.

The Ogemaw County Dispatch administrator stated if no towing company is chosen by persons involved in a towing situation, a rotation process is applied. MSP Lieutenant Luty stated he wrote the local MSP policy. He is willing to meet with Sheriff elect Gilbert. Sheriff elect Gilbert stated it is one of the things he will address as Sheriff commencing January 1, 2021. Commissioner Neubecker stated Law Enforcement Committee will meet with the Sheriff/Undersheriff to discuss.

The board discussed a request for proposals (RFP) being done for the county liability insurance. Mr. Dolehanty stated if the board would like an RFP to go out it needs to be done soon. Commissioner David said this is something we said the board would do at the appropriate time and that is now. Mr. Dolehanty will prepare an RFP for county liability insurance.

The board discussed the procedure to be used for items to be placed on the county board agenda. Mr. Dolehanty reminded the board the Sheriff cannot speak for the board on budgetary matters. He stated a committee could inform the full board about items they have discussed. He stated the board can adopt "board rules" to address such matters. Commissioner Scott stated that individuals should be kept to the "three-minute rule" under Public Comment. Mr. Dolehanty will draft a procedure to address this matter.

Mr. Dolehanty reviewed the FY 2021 General Fund budget. He stated in general, there are not a lot of changes. He noted a tax revenue increase of 3.5%. There is a county general government expenditure increase of approximately 3.5%. Demographic issues have resulted in an increase in our retirement costs of approximately \$120,000 per year. He reviewed a 5-year budget trend analysis with the board. He indicated there may not need to be any transfers into the proposed budget.

Revenues by sourced were explained by Mr. Dolehanty. It is possible we may see a reduction in state revenue sharing that would amount to approximately \$74,000. Revenues by function were covered. Compensation is the largest part of the budget, overall, the proposed FY 2021 budget is quite stable. Budget actions needed to be taken are as follows: Appropriations resolution; Fee resolution; Elected official's wages resolution ; and, Contract resolutions. He explained each of the resolutions. At some point in the not-too-distant future, he will present a revised purchasing policy to the board for adoption.

Lastly, he presented a proposed FY 2021 budget adoption schedule.

I.T. Director, Tom Spencer, stated with new financial software being implemented there will be a need for a new server. He would like to see a "replacement" line item added to his budget.

There being no further business to transact, Chairman Reetz adjourned the meeting at 10:05 a.m.

Attest: Gary R. Klacking, Ogemaw County Clerk.
Minutes by Gary R. Klacking, Ogemaw County Clerk