

Vice-Chairman Scott called a Committee of the Whole meeting of the Ogemaw County Board of Commissioners to order at 8:00 a.m. on this date in Conference Room A, Commissioner's Chambers, Ogemaw County Building, West Branch, Michigan.

Present – Scott, Vaughn, Neubecker, and David. Absent – Reetz with notice.

Amy Beach, Ogemaw County Emergency Dispatch Authority (OCEDA) Director, discussed an equipment transfer agreement with the board. This agreement will need to be approved and signed by the board chairman. The transfer of accumulated employee time was reviewed. Caren Piglowski, Administrative Assistant, detailed the accumulated time and our auditor's opinion about how the liability should be funded. Mr. Klacking has sought an opinion from our County Prosecutor. A motion concerning the equipment transfer will be prepared for adoption at the upcoming commissioner meeting.

The maintenance of the repeater towers was discussed. After discussion, it was decided the OCEDA board will need to address this issue.

The monthly expenditure and revenue reports were reviewed. Ms. Piglowski stated we are half way through our fiscal year. Budget adjustments will be prepared for April 2019 adoption. Gas, oil, and grease were this month's hi-lited budget item. Concern was voiced about a gas tax increase by our state legislature. Vice-Chairman Scott asked why revenue figures are not readily available. County Treasurer McIntyre stated revenue reports are available to review when requested.

Ms. Piglowski stated she has discussed the cost of supplies used by MSU Extension with Michelle Warner, MSUE District Coordinator. She has discussed a monthly rental charge with Ms. Warner, too. The board discussed how to arrive at a monthly rental charge for County Annex occupants. The figure of \$1,000 per month was agreed upon. This amount includes utilities. It would apply to MSU Extension and E911 Central Dispatch. It would become effective April 1, 2019. A motion will be presented at the upcoming commissioner meeting for adoption.

Darris Richards discussed Indigent Council contract matters with the commissioners. He is the lead attorney for this program. It has been decided his legal secretary, Ashley Becker, would work 10 hours per week to handle program administrative tasks. He will be paid hourly for his work. A motion for the upcoming commissioner meeting will be prepared for adoption of a memorandum of understanding for Ms. Becker's work.

Wall of Honor nominations were discussed. Adrian Dantzer, Jr and Miriam (Gramma Red) Rosebrugh have been nominated. A motion approving these nominees will be presented at the upcoming commissioner meeting.

Ms. Piglowski briefly explained the PA 202 Annual Pension Report to the commissioners.

The oversight and work of the County Animal Control Officer was discussed by the commissioners. The position become part-time September 2009. The county sheriff believes the position answers to the commissioners. Commissioner Neubecker stated the Law Enforcement Committee will report back at the April Committee of the Whole meeting with a recommendation. For the time being, it was decided the Animal Control Officer (ACO) will not work as the ACO on days he works as a corrections officer.

Mr. Klacking explained the "Board Meeting Policy" to commissioners. He stated this has been in place for some time. It was suggested the board chairman reference this at the beginning of each board meeting. A note about how to schedule time on the commissioner meeting agenda will also be placed on the county website.

Randy Booth, County Equalization Director, discussed access to county equalization data. BS & A offers web hosting software that will allow access to this data. The cost of the service is \$9,450. Without this service department staff will continue to handle high demand for this information. County Treasurer McIntyre stated that he will use the Treasurer Fund to pay for half the cost if the board will cover the balance of the cost. A motion will be prepared to approve this purchase for the upcoming commissioner meeting.

An appropriation request from *All Ages Recreation* was discussed. It was decided not to approve the request.

County Undersheriff Leigh David discussed various matters with the board. She distributed a list of grant programs the County Sheriff Department utilizes. She briefly explained the grant programs. She informed the board there are significant maintenance issues with patrol cars.

She requested permission to order a new patrol vehicle. It was decided if USDA funding was approved that funding would be used to help purchase the new patrol vehicle. A motion will be offered at the upcoming commissioner meeting stating this purchase condition.

Ms. David asked about proceeding with renovation of the Sheriff Department building. She was directed to come up with a priority listing of items to be renovated. It was suggested she contact the County Building Department inspectors for assistance with this task.

The County Medical Examiner Contract was discussed. From this point forward, it will be a one-year contract with Dr. Cesar Casten. The amount is \$16,000 per year.

A pay increase for County Veterans Affairs Director, Jeff Nichols, was discussed by the commissioners. It was decided he will receive the same step increase in pay as the Local 8569 USWA employees retro-active to 10/01/2018. A motion will be prepared for the upcoming commissioner meeting to approve this motion.

Mr. Nichols stated he would like to make his department clerical position full-time. The veteran's millage will cover the cost of the position. A motion will be offered at the upcoming commissioner meeting approving this request.

Buff Carr, County Emergency Management Director, discussed her upcoming departure from employment with the county. She recommended partnering with Oscoda County for this position. She will assist with the hiring process. Commissioner Vaughn will reach out to Oscoda County to discuss partnering with them for this position.

Ms. Piglowski stated the board would need to approve Teamsters 214 Participation Agreements. This will be done at the upcoming commissioner's meeting.

There being no further business to address, Vice-Chairman Scott adjourned the meeting at 10:50 a.m.

Minutes by Gary R. Klacking, Ogemaw County Clerk.

Attest: Gary R. Klacking, Ogemaw County Clerk.