

On this date, the Ogemaw County Commissioners met in person and also by tele-conference. The in person meeting took place in the Commissioner's Chambers, Ogemaw County Building, West Branch, Michigan. All stood for *The Pledge of Allegiance*. Roll call: Present – Scott, Reetz, Vaughn, Neubecker, and David.

Motion by Scott, second by Neubecker, the meeting agenda with edits be approved. Voice vote. Ayes – all. Motion carried. [6-2-#1]

Motion by Scott, second by Vaughn, the minutes of the May 28, 2020 meeting be approved. Voice vote. Ayes – all. Motion carried. [6-2-#2]

NEW BUSINESS:

County Administrator, Tim Dolehanty, presented a proposed budget calendar resolution to the board. He explained the purposed of the proposed FY 2021 budget calendar. A recommended budget will be ready by August 17, 2020. A final budget will be ready for adoption September 24, 2020. Some department heads may discuss the proposed budget with Administrator Dolehanty as needed. The board briefly discussed changing the fiscal year to a “calendar” year basis. **Motion by Scott, second by David, the Ogemaw County Board of Commissioners adopt a Resolution to Establish the Budget Calendar for Fiscal Year 2021 (Resolution 20-03). Roll call vote. Ayes – Scott, Reetz, Vaughn, Neubecker, and David. Motion carried. [6-2-#3]**

Mr. Dolehanty provided background related to the need for more county building cleaning/disinfecting due to the COVID-19 pandemic. He explained the part-time custodial person shall be moved to full-time status. The proposal limits the amount spent to \$2,500.00 and ends September 30, 2020. The board discussed the financial impact of this proposal with Mr. Dolehanty. **Motion by Scott, second by Vaughn, the Ogemaw County Board of Commissioners adopt a Resolution to Authorize Additional Part-time Custodian Hours (Resolution 20-04). Roll call vote. Ayes – Reetz, Vaughn, Neubecker, David, and Scott. Motion carried. [6-2-#4]**

The County Administrator discussed a proposal to purchase *Seamless Docs* software application. There are many benefits to using the software application, i.e., reduction of document storage requirements, data can be downloaded into Excel format, employment application(s) can be placed on the county website, FOIA documents, etc. **Motion by Neubecker, second by Scott, the Ogemaw County Board of Commissioners adopt a Resolution to Approve an Annual Licensing Agreement to Acquire Access to SeamlessDocs Application (Resolution 20-05). Cost of the application is \$9,555.000 from the Contingency Fund. Roll call vote. Ayes – Vaughn, Neubecker, David, Scott, and Reetz. Motion carried. [6-2-#5]**

The board discussed approval of an EMS Millage Renewal ballot proposal for the November 3, 2020 General Election Ballot. After discussion, **Motion by Reetz, second by Scott, the Ogemaw County Board of Commissioners adopt a Resolution to Submit to the Electorate a Special Millage Question for Reauthorization of Funding for The Ogemaw County Emergency Medical Service Authority for County-wide Advanced Life Support Emergency Care (Resolution 20-06). Roll call vote. Ayes – Neubecker, David, Scott, Reetz, and Vaughn. Motion carried. [6-2-#6]**

The board discussed changing the location of handicapped parking near the Ogemaw County Building. It was suggested to move handicapped parking on South 8th Street to behind the Ogemaw County Building. Mr. Dolehanty will follow up on the matter with maintenance supervisor Chris Casey.

ADMINISTRATOR REPORT:

Mr. Dolehanty stated he has been reviewing existing county policies. He has recommendations for three policies as this time. He stated the “purchasing policy” needs work. A major purchase request will be presented at the June Committee of the Whole meeting. He will bring a policy revamp to the board. The next policy needing attention is the “grant policy”. There is some confusion about how this should work. The board chairman should always be the one signing the grant paperwork. He also stated county policies should be placed on the county website. Lastly, the *Freedom of Information Act* policy needs attention. Documents related to FOIA request shall be placed on the county website. He will present the amended policy to the board very soon. Lastly, there is the matter of the municipal corporate counsel RFP. He was told to proceed with the matter.

OFFICIAL'S REPORTS:

County Register of Deeds, Denise Simmons, informed the board her office is half way through the forfeiture searches. County Clerk Klacking reminded the board countywide November General Election ballot proposals must be approved by July 28, 2020.

Motion by Reetz, second by Scott, claims in the amount of \$172,738.71 be approved for payment. There are additions in the amount of \$4,424.78 to be added to the total. The additions are for Emergency Management (grant purchases) and County Clerk (cleaning supplies). Roll call vote. Ayes – David, Scott, Reetz, Vaughn, and Neubecker. Motion carried. [6-2-#7]

COMMITTEE REPORTS:

Commission David stated all of her townships are now meeting in person. NEMCSA met by virtual meeting. EDC was also a virtual meeting. The EDC Director will come to a commissioner meeting and introduce herself soon. She attended Michigan Works! board meeting. Richland Township campground is open and cemetery work is being done. The Village of Prescott has waste management issues and will be working on road improvements in the future. Mills Township is working on a proposed budget. She attended the Security Committee meeting this morning. The AEDs are in place now.

Commissioner Scott attended Horton and Edwards Township board meetings. Edwards is considering road improvements. Foster Township met via tele-conference. He attended the Parks & Rec Committee meeting.

Commissioner Vaughn attended the Parks & Recreation Committee meeting. The new fence install will begin soon at the Nature Park. He attended Hill Township board meeting. He and Commissioner Neubecker will rotate back onto Claims Review Committee. District Health Department No. 2 will meet June 22, 2020 at 8:30 a.m. at Ogemaw Heights High School.

Commissioner Neubecker attended the Security Committee meeting this morning. He also attended Mills Township board meeting. He thanked the County Road Commission for follow-up work done after the heavy rains. Churchill Township is working on a garbage collection contract.

Chairman Reetz attended Klacking Township board meeting. He participated in a tele-conference with Benzie County officials. The topic of discussion is what our county did to promote the Headlee Override 2016 ballot proposal. He attended the County DHHS board meeting via tele-conference. Their office is still closed to the public.

PUBLIC COMMENT:

Elaine Palm, MSU Extension staff person, stated a lot of MSUE programs are now being placed online for public access.

Motion by Scott, second by Neubecker, the meeting be adjourned. Voice vote. Ayes – all. Motion carried. [6-2-#8]

Chairman Reetz adjourned the meeting at 10:17 a.m.

Attest: Gary R Klacking, Ogemaw County Clerk.
Minutes by Gary R. Klacking, Ogemaw County Clerk.