

OGEMAW COUNTY PUBLIC TRANSIT (OCPT)TRANSIT

Ogemaw County Transit is seeking reliable and community-minded individuals for the position of Part-Time Transit Driver.

These positions are PART-TIME.

As an Ogemaw County Transit Driver, you will provide an essential transportation service to the residents of Ogemaw County. Our drivers assist community members in safely reaching employment, medical appointments, shopping, community services, and other destinations. This position provides an opportunity to make a positive difference in the lives of the people we serve.

HOURS OF OPERATION

Monday – Friday: 7:00 a.m. – 6:00 p.m.

Work schedules will be established based on operational and staffing needs.

TRANSIT DRIVER – ESSENTIAL DUTIES

- Operate OCPT transit vehicles for demand-response public transportation services.
- Operate vehicles safely and in accordance with all applicable safety and operational standards.
- Assist passengers with boarding and exiting vehicles, including passengers who may require physical or mobility assistance.
- Properly secure wheelchairs, mobility devices, and other equipment as required.
- Collect and accurately record passenger fares.
- Maintain accurate passenger and trip logs.
- Maintain professional and courteous relationships with passengers and the public.
- Monitor passenger safety and behavior while operating the vehicle.
- Maintain appropriate radio communication with Dispatch.
- Conduct required daily pre-trip and post-trip vehicle inspections.
- Immediately report vehicle defects, safety concerns, accidents, incidents, or mechanical problems.
- Follow appropriate emergency procedures in the event of an accident, passenger emergency, or mechanical breakdown.
- Assist passengers with equipment, groceries, or personal items when appropriate and safe to do so.
- Respond professionally to multiple requests, changing schedules, and passenger needs.
- Maintain the cleanliness and general condition of assigned Transit vehicles.
- Perform other related duties as assigned.

MINIMUM REQUIREMENTS

Applicants must:

- Be at least 21 years of age.
- Possess a valid driver's license and meet applicable driving-record requirements.

- Possess, or be able to obtain, a Commercial Driver License (CDL) with the appropriate Passenger (P) endorsement required to operate OCPT vehicles. OCPT may assist with obtaining the required licensing.
- Possess or be able to obtain the required medical certification. OCPT may assist with meeting applicable requirements.
- Meet applicable federal, state, MDOT, and OCPT driver qualification requirements.
- Complete required pre-employment physical and drug/alcohol screening.
- Comply with applicable DOT drug and alcohol testing requirements.
- Possess clear verbal and written communication skills.
- Be able to work effectively and respectfully with passengers, coworkers, and the public.
- Demonstrate dependability, punctuality, professionalism, and good judgment.
- Be physically able to assist passengers as required by the position safely.
- High school diploma or GED preferred.

PAY & BENEFITS

The position is paid in accordance with the applicable union wage scale for the Transit Driver classification, pursuant to the collective bargaining agreement between Ogemaw County and the United Steelworkers of America, AFL-CIO-CLC, Local 8569.

Eligible benefits may include:

- Paid Time Off (PTO)
- Dental
- Vision
- Other benefits are provided under the applicable collective bargaining agreement and Ogemaw County policies

HOW TO APPLY

Interested applicants should submit an Ogemaw County employment application and/or résumé as directed by Ogemaw County.

Applications will be reviewed based on qualifications, availability, driving record, ability to meet required licensing requirements, and the operational needs of Ogemaw County Public Transit. Ogemaw County Public Transit is an Equal Opportunity Employer.