

## OGEMAW COUNTY

### REQUEST FOR PROPOSALS GARBAGE COLLECTION AND DISPOSAL SERVICES

Issue Date: September 11, 2026

Proposal Due Date: October 9, 2026, at 4:30 pm.

Ogemaw County is seeking sealed proposals from qualified refuse collection companies to provide commercial garbage collection, container rental/service, transportation, and lawful disposal services at designated Ogemaw County facilities.

The County intends to select a qualified contractor capable of providing dependable weekly service at a competitive and predictable cost.

#### 1. SCOPE OF SERVICES

The successful contractor shall furnish commercial refuse containers and provide collection and disposal services at six (6) Ogemaw County locations.

All containers shall be emptied once per week, unless otherwise authorized by the County.  
The required containers are as follows:

| County Location                | Container Size | Collection Frequency |
|--------------------------------|----------------|----------------------|
| Ogemaw County Building         | 6 Cubic Yards  | Once Weekly          |
| Ogemaw County Sheriff's Office | 6 Cubic Yards  | Once Weekly          |
| Ogemaw County RV Campground    | 6 Cubic Yards  | Once Weekly          |
| Ogemaw County Airport          | 4 Cubic Yards  | Once Weekly          |
| Ogemaw County Transit          | 4 Cubic Yards  | Once Weekly          |
| Ogemaw County Nature Park      | 4 Cubic Yards  | Once Weekly          |
| Total Containers: Six (6)      |                |                      |

Three (3) – 6 Cubic Yard Containers

Three (3) – 4 Cubic Yard Containers

#### 2. CONTAINER REQUIREMENTS

The successful contractor shall provide and maintain all refuse containers necessary to perform the services under the contract.

Containers shall be maintained in good working conditions and shall not present an unreasonable safety or sanitation concern.

The County would also like the containers to be painted or otherwise provided in different colors based on the County location.

Proposers shall indicate whether they can provide different container colors and whether there are additional costs associated with painting, wrapping, identifying, or otherwise customizing containers by location.

The County will determine final colors in consultation with the selected contractor. The contractor shall be responsible for normal maintenance and repair of contractor-owned containers.

### 3. COLLECTION REQUIREMENTS

Each container shall be emptied once per week on a regular and dependable schedule.

The successful contractor shall:

- Establish a regular weekly collection schedule;
- Remove refuse from each designated County location;
- Transport and dispose of collected materials at a properly licensed or authorized disposal facility;
- Return containers to their designated locations following collection;
- Clean up refuse spilled by the contractor during collection;
- Maintain equipment necessary to provide uninterrupted service;
- Notify the County of significant service interruptions or delays; and
- Provide a method for the County to report missed pickups or other service concerns.

Missed collections attributable to the contractor shall be corrected promptly and without additional charge to the County.

### 4. ADDITIONAL AND SEASONAL SERVICE

The County may occasionally require additional pickups due to increased refuse volume, special events, seasonal operations, or other circumstances.

Proposers shall provide the cost for:

- Additional pickups of a 4-yard container;
- Additional pickups of a 6-yard container;
- Temporary additional containers, if available; and
- Any other additional or emergency service charges.

The RV Campground and Nature Park may experience seasonal fluctuations in refuse volume. The County reserves the right to request additional service when necessary.

No additional service shall be performed at additional cost without authorization from an appropriate County representative.

### 5. CONTRACT TERM

The County anticipates awarding an initial contract for a period of one (1) year. Proposers may also identify pricing available for multi-year agreements or annual renewal options.

Any extension or renewal shall be subject to satisfactory contractor performance, available appropriations, mutual agreement, and approval by Ogemaw County.

## 6. PRICING

Proposers should provide a firm price for the requested services.

The proposal shall clearly identify all charges, including container costs, collection, transportation, disposal, fuel/environmental charges, administrative charges, and any other fees. The County prefers all-inclusive pricing without separate or unexpected surcharges.

### PRICE PROPOSAL

Location Size Weekly Service – Monthly Cost Annual Cost

County Building 6 Yard \$ \_\_\_\_\_ \$ \_\_\_\_\_

Sheriff's Office 6 Yard \$ \_\_\_\_\_ \$ \_\_\_\_\_

RV Campground 6 Yard \$ \_\_\_\_\_ \$ \_\_\_\_\_

Airport 4 Yard \$ \_\_\_\_\_ \$ \_\_\_\_\_

Transit 4 Yard \$ \_\_\_\_\_

Nature Park 4 Yard \$ \_\_\_\_\_ \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_ \$ \_\_\_\_\_

Additional 4-Yard Pickup: \$ \_\_\_\_\_ per Pickup

Additional 6-Yard Pickup: \$ \_\_\_\_\_ per Pickup

Container Delivery/Setup Fee: \$ \_\_\_\_\_

Container Color/Customization Fee: \$ \_\_\_\_\_

Other Fees or Surcharges: \$ \_\_\_\_\_

TOTAL ANNUAL CONTRACT PRICE: \$ \_\_\_\_\_

The proposer shall specifically identify any charges that are not included in the total annual price.

## 7. PROPOSER QUALIFICATIONS

Proposals shall include:

1. Company name, address, telephone number, and primary contact information.
2. Description of the company's experience providing commercial refuse collection services.
3. Number of years in business.
4. Description of equipment available to service the County.
5. Ability to provide the required 4-yard and 6-yard containers.
6. Ability to provide different-colored containers by location.
7. Procedures for addressing missed or delayed collections.

8. Three (3) references from commercial, municipal, County, township, or other governmental customers, when available.
9. Proof of required licenses and insurance upon request.
10. Complete pricing information.

## 8. INSURANCE AND COMPLIANCE

The successful contractor shall maintain all insurance, licenses, permits, and authorizations required to perform the services.

The contractor shall comply with applicable federal, State of Michigan, and local laws and regulations regarding refuse collection, transportation, and disposal.

Proof of insurance shall be provided to Ogemaw County before commencement of services.

## 9. EVALUATION CRITERIA

Ogemaw County may evaluate proposals using the following criteria:

Evaluation Criteria Points

Cost Proposal 40

Qualifications and Experience 20

Service Plan and Reliability 20

Container Options/County Requirements 10

References 10

TOTAL 100

An award shall not necessarily be made solely based on the lowest price. The County may select the proposal that provides the best overall value to Ogemaw County.

## 10. COUNTY RIGHTS

Ogemaw County reserves the right to accept or reject any or all proposals; waive minor irregularities or informalities; request additional information or clarification; negotiate with one or more proposers; and cancel or amend this RFP when determined to be in the County's best interest.

The County reserves the right to award all services to one contractor or otherwise make an award determined to be in the County's best interest.

Issuance of this RFP does not oblige Ogemaw County to enter into a contract or reimburse any proposer for costs associated with preparing a proposal.

## 11. QUESTIONS

Questions regarding this RFP shall be directed at:

Francine Zysk, County Administrator

Ogemaw County  
806 W. Houghton Avenue  
West Branch, MI 48661  
Telephone: 989-516-9020  
Email: [zyskf@ocmi.us](mailto:zyskf@ocmi.us)

Questions must be received by: October 5, 2026

## 12. PROPOSAL SUBMISSION

Sealed proposals shall be clearly marked:

"RFP – OGEMAW COUNTY REFUSE COLLECTION SERVICES"

Proposals must be received no later than:

Date: October 9, 2026

Time: 4:30 pm.

Submit proposals to:

Ogemaw County  
Attn: County Administrator  
806 W. Houghton Avenue  
West Branch, MI 48661  
Late proposals may not be considered.

## PROPOSER CERTIFICATION

The undersigned certifies that the information contained in this proposal is accurate and that the proposer has reviewed and agrees to provide the services described in this RFP at the prices stated in its proposal, subject to any exceptions specifically identified in the proposal.

Company: \_\_\_\_\_  
Authorized Representative: \_\_\_\_\_  
Title: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_