

Recording Requirements

Signatures must be **original**; and names must be typed or printed beneath signatures. [MCLA 565.201 Sec. 1\(a\)](#)

No discrepancy shall exist between names printed in the notary acknowledgment and as printed beneath signatures. [MCLA 565.201 Sec. 1\(b\)](#)

Instruments conveying or mortgaging property shall state the marital status of all male grantors/mortgagors. (married or single) [MCLA 565.221](#)

The address of the grantees in each deed of conveyance or assignment of real estate shall contain the street number address or post office address. [MCLA 565.201 Sec. 1\(d\)](#)

The name and address of the **person** who drafted the document must appear on documents executed in Michigan. [MCLA 565.201a](#)

Documents purporting to convey or encumber real estate executed in Michigan require an acknowledgment by a judge, clerk of a court of record or a notary public within this state. [MCLA 565.8](#); form: [MCLA 565.47](#), [MCLA 565.265](#); [565.267](#)

A certified copy of the death certificate or proof of death **must** be recorded or **have been recorded** and referenced by Liber and Page or document number on said document when “survivor” is indicated on the document. [MCLA 565.48](#)

Court orders must be certified and sealed by the clerk of the court. [MCLA 565.401](#) and [MCLA 565.411](#)

The document submitted for recording must be legible. [MCLA 565.201 Sec. 1\(f\)\(iv\)](#)

Document must have a margin of unprinted space at least 2 ½ inches at the top of the first page and at least ½ inch on all remaining sides of each page. [MCLA 565.201 Sec. 1\(f\)\(i\)](#)

Documents must display on the first line of print on the first page, a single statement identifying the recordable event that the instrument evidences. [MCLA 565.201 Sec. 1\(f\)\(ii\)](#); [565.201 Sec. 3](#)

The type on the form must be printed with black ink; type size at least 10-point type. [MCLA 565.201 Sec. 1 \(f\)\(iii\)\(iv\)](#)

The paper on which the document is printed must be white and not less than 20-pound weight. [MCLA 565.201 Sec 1\(f\)\(iv\)](#)

The size of the document and any attachment thereto must be at least 8 ½ inches by 11 inches; at most 8 ½ inches by 14 inches. [MCLA 565.201 Sec. 1\(f\)\(v\)\(vi\)](#)

Unless required by state or federal law or court order, no more than 4 sequential digits of any social security number may appear on the instrument. [MCLA 565.201](#) Sec 1(g)

Instruments shall not purport to evidence more than one recordable event. [MCLA 565.201\(3\)](#)

When a subdivision plat has been recorded, the lots in the plat shall be described by the caption of the plat and the lot number for all purposes. [MCLA 560.255](#)